

Project Management

Project management is starting to come of age and is now used in every business sector in the UK. The expectations of customers, shareholders and business partners increase all the time, and effective project management is the key to improving quality and delivery.

Project management was developed to save time through the planning and consideration of all relevant factors which may affect the outcome of a project. The benefits are proven – with savings in time and money, and the generation of successful and controllable results.



This half day course covers the following:

- Defining projects and Project Management , inclusive of the role of a project manager
- Eight aspects of a project
- How can projects help me?
- A project's life cycle
- Selling a project and creating a vision
- Project goals and using a target chart
- Preparing your project
- A personal action plan



Training Methods: Theory and practical work, case studies, role play and group discussions. Students will take away with them a comprehensive course hand out

Assessment: is through a written test paper which is marked by the Tutor and then verified by an assessor, for Quality Assurance purposes. To gain a certificate a course mark in excess of 80% is required. On successful completion of the course, students will receive a certificate. Employers will receive all necessary paperwork to provide an auditable paper trail